

PRIVACY POLICY

INTRODUCTION

Cammeraygal High School Parents and Citizens' Association (ABN 58 122 649 081) values your privacy and is committed to protecting your personal information. This Privacy Policy outlines how we collect, use, and store the information you share with us in accordance with the Australian Privacy Act 1988 (Cth) and the Australian Privacy Principles (APPS) By using our website and providing your information, you agree to the terms of this Policy.

INFORMATION COLLECTION AND USE

The information you provide to us will only be used to communicate with you regarding Parents & Citizens ("P&C") matters or to provide you with products and/or services that you have requested from us. We will not use your information for any other purposes without your explicit consent.

HOW WE OBTAIN CONSENT

Event Registration (via Wix): When you register for events through our Wix-powered website, you will be required to provide personal information such as your name, email address and contact details as required. By completing the registration form, you explicitly consent to the collection and use of your information for event-related purposes.

Surveys and Forms (via Google Forms): When you fill out surveys or forms hosted on Google Forms, you will be informed about the purpose of the data collection. By submitting the form, you provide your consent to the collection and use of your information as described.

TYPE OF INFORMATION WE COLLECT

At Cammeraygal High School Parents and Citizens' Association, we collect different types of personal information depending on your interactions with us. To provide our services, we may need the following information:

- Your name and your child/children's names
- Contact details (email, mailing or street address, and phone number)
- Demographic information
- Payment details (credit card, account, and BSB numbers for processing payments)
- Your preferences and opinions

- Information about services we have provided to you or that you have asked about, including our responses
- Data from your browser session (geo-location, device and network information, page views, search queries, and browsing behaviour)
- Additional personal information you provide through our website, online forms, surveys, in writing, in person, or any other way
- Any other information requested by us and/or provided by you

We use this information to improve our services and better understand your needs

DATA STORAGE

The Cammeraygal High School Parents and Citizens' Association website is hosted on the Wix.com platform. In addition to hosting our website, Wix.com provides us with an online platform that allows us to sell our products and services to you (for example, but not limited to tickets to Cammeraygal High School Parents and Citizens' Association hosted events).

Your data may be stored through Wix.com's data storage, databases, and the general Wix.com applications. They store your data on secure servers behind a firewall.

Additionally, your information will be collected and stored on the Google Platform when completing Google Forms such as:

- Ongoing Parent Contact List
- Cammeraygal High School Parents and Citizens' Association Members Form
- Cammeraygal High School Parents and Citizens' Association Officer Nomination Form
- Other Google Forms prepared by the Cammeraygal High School Parents and Citizens' Association for P&C related matters.

DATA SECURITY

Wix.com:

At Wix.com, all direct payment gateways we use comply with the stringent standards set by PCI-DSS. This is managed by the PCI Security Standards Council, a collaborative effort involving major brands such as Visa, MasterCard, American Express, and Discover. These PCI-DSS requirements ensure the secure handling of credit card information by our store and its service providers.

For more information, please visit [Wix Website Security Information](#).

Google Platform:

We rely on Google's advanced security protocols to safeguard your personal information. Google's security measures are designed to protect your data against unauthorised access, alteration, disclosure, or destruction. For more information, please visit [Google's Security and Privacy page](#).

We store your Personal Information in a way that reasonably protects it from unauthorised access, misuse, modification, or disclosure. When we no longer require your Personal Information for the purpose for which we obtained it, we will take reasonable steps to destroy or anonymise/de-identify it.

ACCESS AND CORRECTION OF PERSONAL INFORMATION

You have the right to access and correct your personal information held by us. If you wish to access, update, or correct any personal information we hold about you, please contact us at communication@cammeraygalpandc.org.au. We will respond to your request within a reasonable period and take reasonable steps to ensure that the information we hold is accurate, complete, and up to date.

COMPLAINT PROCEDURE

If you have a complaint concerning how we maintain the privacy of your Personal Information, please get in touch with us at the contact details set out at the bottom of this policy. All complaints will be considered, and we may seek further information from you to clarify your concerns. If we agree that your complaint is well-founded, we will, in consultation with you, take appropriate steps to rectify the problem. If you remain dissatisfied with the outcome, you may refer the matter to the Office of the Australian Information Commissioner.

UPDATES TO THIS POLICY

We may update this Privacy Policy from time to time. Any changes will be posted on this page. Please check back periodically to stay informed about how we are protecting your information.

CONTACT INFORMATION FOR PRIVACY QUERIES

If you have any questions or concerns about our privacy practices or this Privacy Policy, please contact us at communication@cammeraygalpandc.org.au